



**APPLICATION FOR EMPLOYMENT**

NOTICE: Carlson & Stewart requires that applicants complete an employment application prior to hire.

Carlson & Stewart Refrigeration, Inc. ("Carlson & Stewart") is an equal employment opportunity employer and will not discriminate against any applicant or employee on any grounds protected under federal, state, or local law, including race, color, creed, religion, age, sex, national origin, ancestry, marital status, handicap, disability related to pregnancy or childbirth, membership or activity in any local commission, or status regarding public assistance, membership or non-membership in any labor organization, or any other characteristic protected under federal, state or local law. None of the questions in this application are intended to elicit information regarding any protected characteristics, nor imply any limitation, illegal preferences, or discrimination based upon non-job related information or protected characteristics.

Name \_\_\_\_\_ Current Date \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Phone No. \_\_\_\_\_ Email Address \_\_\_\_\_

What position are you applying for? \_\_\_\_\_

How did you hear of the position? \_\_\_\_\_

Are you acquainted with anyone who is or was employed by Carlson & Stewart?  Yes  No Who? \_\_\_\_\_

Have you ever worked for Carlson & Stewart before?  Yes  No If Yes, when? \_\_\_\_\_

Reason for leaving? \_\_\_\_\_

Are you available to work:  Full Time  Part Time  Temporary  Days  Nights  Weekends  All

Available Start Date or Required Notice period \_\_\_\_\_ Desired Wage \$ \_\_\_\_\_

If you have not provided a resume, please complete the following sections in full.

If you have provided a resume, check the following box and skip to the references section.

Please see attached Resume

**EDUCATION**

EDUCATION	NAME AND LOCATION OF SCHOOL	NO. OF YEARS	DID YOU GRADUATE?	MAJOR
High School				
College				
Trade School				
Business or Correspondence				

Have you attended any other short courses or seminars on subjects related to your desired position?  Yes  No

If Yes, please list \_\_\_\_\_

Do you have any other skills which may be applicable to your desired position? \_\_\_\_\_

If experienced in using tools or equipment which might be helpful for your desired position, please list: \_\_\_\_\_

\_\_\_\_\_

## WORK HISTORY

List all employers during the last 10 years, in order, with the present employer first.  
If more space is needed, add an additional page.

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Employer's Name & Full Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Position \_\_\_\_\_ Starting Pay: \_\_\_\_\_

Final Pay: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_ Duties: \_\_\_\_\_  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Employer's Name & Full Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Position \_\_\_\_\_ Starting Pay: \_\_\_\_\_

Final Pay: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_ Duties: \_\_\_\_\_  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Employer's Name & Full Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Position \_\_\_\_\_ Starting Pay: \_\_\_\_\_

Final Pay: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_ Duties: \_\_\_\_\_  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Have you ever been discharged by an employer?  Yes  No If yes, please explain:  
\_\_\_\_\_  
\_\_\_\_\_

May we contact the employers listed above?  Yes  No If no, please explain:  
\_\_\_\_\_

## REFERENCES

Give the names of three people not related to you whom you have known professionally for at least one year.

INDIVIDUAL'S NAME	PHONE	EMAIL ADDRESS	AFFILIATION	YEARS KNOWN
1.				
2.				
3.				

**PLEASE READ AND SIGN**

(If you agree)

By my signature below, I promise that the information provided in the employment application (and accompanying resume, documentation, or interview, if any) is true and complete, and I understand that any false or misleading information or significant omissions may disqualify me from further consideration for employment, and if hired, may lead to my dismissal from employment, if discovered at a later date.

I authorize any person, school, current employer (except as previously noted), past employer(s), and organizations named in this application form (and accompanying resume, if any) to provide Carlson & Stewart with any information and opinion requested by Carlson & Stewart in connection with any application, and I release such person and organizations from any legal liability in making such statements.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_